

**SEAMEO Corporate Social Responsibility Workshop and Partnership Forum
Budget by SEAMEO INNOTECH**

Cost Items	SEAMEO Secretariat	SEAMEO INNOTECH	Participating SEAMEO Unit
Welcome Dinner	1,000.00		
Farewell Dinner		1,000.00	
Workshop/Meeting Package			
Workshop sessions (Days 1 & 3 at SEAMEO INNOTECH)		2,520.00	
CSR Partnership Forum (1/2 Day 2 PM) Dinner (Day 2)	4,000.00		60.00
Workshop Supplies and Materials		2,000.00	
Venue Rental		1,350.00	
Equipment Rental		1,200.00	
Professional Fees for Resource Persons (Dr Louie Divinagracia)	2,500.00		
International Travel & Per Diem for Resource Person (Dr Louie Divinagracia)	2,000.00		
Staff services (Professional and support staff)		4,750.00	
Token for Partnership Forum Guests		1,000.00	
Donation to School (for School Visit)		200.00	
Video and Photo Documentation (with video highlights)		2,000.00	
In-city transportation and airport transfers	1,500.00		
Insurance for 4 days			80.00
TOTAL	11,000.00	16,020.00	

