



Mission Report

The 5th SEAMEO QITEP in Mathematics Governing Board Meeting

23-25 September 2014
Novotel Hotel, Solo, Central Java, Indonesia

Prepared by
Abigail Cuales Lanceta, Programme Officer III

A. SEAMEO on Mission

Ms Abigail Cuales Lanceta, Programme Officer III
(representing the Director of SEAMEO Secretariat)

B. Background, Description and Objectives of the Activity

SEAMEO QITEP in Mathematics convened its 5th Governing Board Meeting (GBM) from 23 to 25 September 2014 at the Novotel Hotel, Solo, Indonesia.

The GBM, which is held annually since the Centre's establishment, was attended by officials from SEAMEO Member Countries who have been officially designated as members of the Governing Board. Board members present at the meeting were Brunei Darussalam, Cambodia, Indonesia Malaysia, Myanmar, Singapore, Thailand, and Timor Leste. The SEAMEO Secretariat Director (as represented) and the Director of SEAMEO QITEP in Mathematics served as ex-officio and non-voting members of the Board. Cambodia chaired the 5th meeting of the SEAMEO QITEP in Mathematics Governing Board.

The GBM was convened in 2014 for SEAMEO QITEP in Mathematics to report physical and financial reports, present proposed budgets and programmes, and provide updates on Centre's projects and collaborative efforts with partners and other SEAMEO Centres.

[Please find Appendix 1 for the agenda of the 5th GBM of SEAMEO QITEP in Mathematics.](#)

C. Participants

1. Governing Board Members and Representatives
2. SEAMEO Secretariat Representative
3. SEAMEO QITEP in Mathematics Director and Centre's key officials
4. Resource persons, representatives and observers from the Ministry of Education (MOEC) and Culture of Indonesia, Centre for Development and Empowerment for Mathematics Teachers and Education Personnel (PPPPTK Matematika) under MOEC Indonesia, and SEAMEO SEAMOLEC
5. Observer from the Ministry of Education of Brunei Darussalam

D. Organizer/s

SEAMEO QITEP in Mathematics

E. Highlight of the Activity/Summary Points

A total of 11 working papers were presented and discussed at the 5th SEAMEO QITEP in Mathematics GBM.

1. A working paper was dedicated to inform the GBM of the appointments of Centre's staff as well as nominations of GB members.
2. Three papers presented for approval of the GBM include actions taken by the Centre on the decisions and recommendations of the previous GBM, and reports on physical and financial progress
3. Four papers that were discussed and deliberated upon by the GBM include operational budgets, proposed programmes for next fiscal year, second five-year development plan, and inter-centre collaborations.
4. Three papers that were meant to provide information include update on the Mathematics Regional Wide Assessment (MaRWA), and collaborative activities of SEAMEO Centers in Indonesia related to commemoration of SEAMEO 50th Anniversary. The SEAMEO Secretariat also provided update on actions taken and key points tackled in the cycle of SEAMEO meetings in the past year.

Please find [Appendix 2](#) for the list of working papers presented and discussed at the 5th GBM of SEAMEO QITEP in Mathematics.

The formal opening of the GBM of SEAMEO QITEP in Mathematics was held jointly with the opening of SEAMEO QITEP in Science in the morning on 23 September 2014. The SEAMEO Secretariat Deputy Director for Programme and Development represented the SEAMEO Secretariat Director in the joint opening ceremony and delivered the remarks addressing both the governing boards of SEAMEO QITEP in Mathematics and SEAMEO QITEP in Science.

Meetings of both governing boards are held at the same venue.

F. Role/Participation of SEAMEO

1. The SEAMEO Secretariat Programme Officer on behalf of and representing the SEAMEO Secretariat Director **delivered remarks during the opening formalities** of the 5th GBM of SEAMEO QITEP in Mathematics.
2. Points included were emphasis on the importance of the GBM, acknowledgment of the Centre's accomplishments in the past year, the role of SEAMEO Secretariat in the GBM, appreciation for the commitment of the GB chairperson and members, and gratitude to the Government of Indonesia for the support to SEAMEO QITEP in Mathematics and for hosting the 5th GBM of SEAMEO QITEP in Mathematics.
3. The SEAMEO Secretariat Programme Officer on behalf of and representing the SEAMEO Secretariat Director presented **(using PPT slides) significant and related actions taken, agreements and key points from the cycle of SEAMEO meetings** held in the past year.
4. Key points presented included information on the preparatory details for the commemoration of the 50th SEAMEO Anniversary, update on the implementation of the 2011-2020 SEAMEO Strategic Plan with emphasis on SEAMEO Congress, SEAMEO College implementation, and the SEAMEO Study on Post-2015 Scenarios and Education Agenda. Initial information was also shared regarding the result of the Strategic Dialogue for Education Ministers (SDEM) under the SEAMEO College that was held on 13 September 2014 in Vientiane, Lao PDR.

Please find Appendix 3 for the presentation slides presented by the SEAMEO Secretariat at the 5th GBM of SEAMEO QITEP in Mathematics.

G. Key Points and Follow-up Actions Needed

Key points and items that SEAMEO Secretariat may need to take note of and provide follow-up actions as follows:

1. On the working paper acknowledging appointments and re-appointments of GB members by SEAMEO Member Countries, the GBM requested the SEAMEO Secretariat to explain the procedures how GB members are nominated. There were many questions why GB members of some Member Countries do not send representatives or are always absent in GB meetings.
2. **The GBM requested the SEAMEO Secretariat and SEAMEO QITEP in Mathematics to work together in:**
 - a) ***Sending follow-up letters to Member Countries whose GB members are always absent in GBMs.*** In particular, the GBM cited Philippines whose GB member has been absent in GB meetings for three consecutive years. The GBM also questioned why the GB member of the Philippines was re-appointed if he has not attended three straight years of past GB meetings.
 - b) Sending follow-up to Lao PDR and Vietnam whose GB members were absent in the 5th GBM.
 - c) ***Reminding Member Countries about the official procedure when GB members are unable to attend GBMs and intend to send representatives.*** The GB reminded that procedures should be followed by Member Countries.
3. On the update provided on MARWA, the GBM raised issues on the SEAMEO-wide implementation of the assessment instrument including language translation and back-translation, curriculum alignment, academic year timing, diversity of sample schools, scoring, and analysis.
4. On the information related to the commemoration of SEAMEO 50th Anniversary by SEAMEO Centres in Indonesia, the GBM ***advised that the group of Centres in Indonesia should highlight in their proposed publication the impact of this group of Centres to Indonesia, and not necessarily repeat the current plan of SEAMEO Secretariat to highlight impact of SEAMEO in Southeast Asia.***
5. Moreover, Thailand (IPST) indicated expectation that ***SEAMEO Secretariat would coordinate plans and commemorative and celebratory activities at the regional level and in Thailand.***
6. On the information provided by SEAMEO Secretariat, the GBM (particularly the Chair which was Cambodia) highlighted the need for ***SEAMEO Secretariat to facilitate promotion and visibility of SEAMEO at the school level, particularly to teachers and students.***
7. ***SEAMEO Secretariat to follow with SEAMEO QITEP in Mathematics on the submission of working paper on the Second Five-Year Development Plan FY 2015/2016 – FY 2019/2020 for the 37th SEAMEO High Officials Meeting in November 2014.***

**South East Asian Ministries of Education Organization
The Fifth Governing Board Meeting
SEAMEO Regional Centre for QITEP in Mathematics**

**22-26 September 2014
Sunan Hotel, Surakarta, Central Java, Indonesia**

TENTATIVE AGENDA

TIME	PROGRAMME	NOTES
DAY 1 Monday, 22 September 2014		
14.00-18.00	Check in and Registration	Committee
18.00 – Onward	Dinner	
DAY 2 Tuesday, 23 September 2014		
08.00 – 10.00	Opening Ceremony 1) Indonesia Anthem 2) Official Song of SEAMEO, Building the Future	Local Students
	3) Welcome Remarks by the Director of SEAMEO QITEP in Mathematics	Prof. Subanar
	4) Remarks by Director of the SEAMEO Secretariat	TBC
	5) Opening Remarks by the Representative of the Ministry of Education and Culture of Republic of Indonesia	TBC
	Cultural Performance	MC
	6) Photo Session	MC
10.00-10.30	Refreshment	
10.30-11.00	Governing Board Meeting 1) Introduction of Delegates	MC
	2) Remarks by the Chairman of the GB 3) Endorsement of the Chief Rapporteur 4) Adoption of Tentative Agenda and Programme	the Chairman of Governing Board Members (Cambodia)
11.00-12.00	PRESENTATION OF WORKING PAPERS Matters for Acknowledgement: 1) Matters for Acknowledgement (GBM 5/WP1)	Director of QITEP in Math

TIME	PROGRAMME	NOTES
	<p><u>Matters for Approval:</u></p> <p>2) Follow-up Actions Taken by SEAMEO QITEP in Mathematics on the Decisions and Recommendations of the 4th SEAMEO QITEP in Mathematics Governing Board Meeting(GBM 5/WP2)</p>	Deputy Director for Programme of QITEP in Math
12.00-13.30	Lunch Break	
13.30-15.00	<p>3) Annual Report on the Accomplishments of SEAMEO QITEP in Mathematics FY 2013/2014(GBM 5/WP3)</p>	Deputy Director for Programme of QITEP in Math
	<p>4) Financial Report for FY 2013/2014 (GBM 5/WP4)</p>	Deputy Director for Administration of QITEP in Math
	<p><u>Matters for Concideration:</u></p> <p>5) Current Year Operational Budget for FY 2014/2015 and Proposed Three-Year Operational Budget for FY 2015/2016 – FY 2017/2018 Including Personnel Strength Budget for FY 2015/2016 – FY 2017/2018(GBM 5/WP5)</p>	Deputy Director for Administration of QITEP in Math
15.00-15.30	Refreshment	
15.30-17.00	<p>6) Proposed Programmes 2015/2016 (GBM 5/WP6)</p>	Deputy Director for Programme of QITEP in Math
	<p>7) Draft of Second Five-Year Development Plan FY 2015/2016 – FY 2019/2020(GBM 5/WP7)</p>	Deputy Director for Programme of QITEP in Math
	<p>8) Centre Collaboration in FY 2013-2014(GBM 5/WP8)</p>	Deputy Director for Administration of QITEP in Math
18.30 – 20.00	Official Dinner	
DAY 3 Wednesday, 24 September 2014		

TIME	PROGRAMME	NOTES
08.00 – 10.00	<u>Matters for Information</u>	
	9) Mathematics Regional Wide Assessment (MaRWA)(GBM 5/WP9)	Deputy Director for Programme of QITEP in Math
	10) Proposed Collaborative Activities of SEAMEO Centers in Indonesia in Celebration of SEAMEO 50th Anniversary (GBM 5/WP 10)	Deputy Director for Programme of QITEP in Math
	11) Significant Points, Agreements, and Actions Taken on Key Agenda Items from SEAMEO Meetings in FY 2013/2014 (GBM 5/WP 11)	SEAMEO Secretariat
	12) Venue and Date of the 6 th GBM	
10.00-10.30	Refreshment	
10.30-12.30	Drafting Proceeding	Chief of Rapporteur
12.00-13.30	Lunch	
13.30-15.00	Review and Adoption of the Proceedings Draft	Chief of Rapporteur
15.00-15.30	Refreshment	
15.30-17.00	Review and Adoption of the Proceedings Draft	Chief of Rapporteur
DAY 4 Thursday, 25 September 2014		
08.00 – 15.00	Cultural visit	
15.00 - onward	Closing Ceremony of The 5 th Governing Board Meeting	Representative of the Ministry of Education and Culture
DAY 5 Friday, 26 September 2014		
08.00 - onward	Checkout and departure of the Delegates	Committee

The 5th SEAMEO QITEP in Mathematics Governing Board Meeting
23-25 September 2014
Novotel Hotel, Solo, Central Java, Indonesia

Mission Report by Abigail Cuales Lanceta, Programme Officer III

[Appendix 2](#)
[List of Working Papers](#)

Matters for Acknowledgement

1. Matters for Acknowledgement (GBM 5/WP1)

Matters for Approval

2. Follow-up Actions Taken by SEAMEO QITEP in Mathematics on the Decisions and Recommendations of the 4th SEAMEO QITEP in Mathematics (GBM 5/WP2)
3. Annual Report on the Accomplishments of SEAMEO QITEP in Mathematics FY 2013/2014 (GBM 5/WP3)
4. Financial Report for FY 2013/2014 (GBM 5/WP4)

Matters for Consideration

5. Current Year Operational Budget for FY 2014/2015 and Proposed Three-Year Operational Budget for FY 2015/2016 – FY 2017/2018 Including Personnel Strength Budget for FY 2015/2016 – FY 2017/2018(GBM 5/WP5)
6. Proposed Programmes 2015/2016 (GBM 5/WP6)
7. Draft of Second Five-Year Development Plan FY 2015/2016 – FY 2019/2020(GBM 5/WP7)
8. Centre Collaboration in FY 2013-2014(GBM 5/WP8)

Matters for Information

9. Mathematics Regional Wide Assessment (MaRWA)(GBM 5/WP9)
10. Proposed Collaborative Activities of SEAMEO Centers in Indonesia in Celebration of SEAMEO 50th Anniversary (GBM 5/WP 10)
11. Significant Points, Agreements, and Actions Taken on Key Agenda Items from SEAMEO Meetings in FY 2013/2014 (GBM 5/WP 11)




Significant Points, Agreements and Actions Taken on Key Agenda Items from SEAMEO Meetings (FY 2013/2014)

Presented by Ms Abigail Cuales Lanceta
Representative of the SEAMEO Secretariat Director

To the Governing Board of SEAMEO QITEP in Mathematics
23-25 September 2014, Solo, Indonesia

Purpose of the Presentation

1. To inform the Governing Boards of the SEAMEO Centres on significant points, agreements and actions taken on key agenda items from SEAMEO Meetings in FY 2013/2014 including referendum resolutions of the SEAMEO Council 2014 and agreements from the SEAMEO Centre Directors Meeting 2014
2. Seek support and/or advice of the Governing Boards on relevant agreements and follow up actions needed




Presentation by the SEAMEO Secretariat
to the Governing Board Meetings of SEAMEO Centres, September 2014

Official SEAMEO Meetings Convened (June 2013-July 2014)

Based on directives of the SEAMEO Council Conference, Mar 2013, Hanoi, Vietnam


1. SEAMEO Centre Directors Meeting, Jul 2013
2. SEAMEO Executive Committee Meeting, Aug 2013
3. SEAMEO High Officials Meeting, Feb 2014
4. SEAMEO Centre Directors Meeting, Jul 2014
5. Strategic Dialogue for Education Ministers (SDEM), 13 Sep 2014, Vientiane, Lao PDR – most recent meeting of the SEAMEO Council



Presentation by the SEAMEO Secretariat
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Operational Matters


1. **Celebration of the SEAMEO 50th Year Anniversary in 2014**
 - Committees for the 50th SEAMEO Anniversary created, and preparatory meetings conducted
 - 50th SEAMEO Anniversary theme and logo designed and disseminated
 - Suggested activities and guidelines to celebrate 50th Anniversary of SEAMEO at the regional and country levels identified
 - Essay Writing Contest and Recognition Awards developed and launched
 - Commemorative celebrations planned for the 37th HOM in Nov 2014 and 48th SEAMEO Council Conference in April 2015



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Policy-related/Programme Matters

1. Implementation of SEAMEO Strategic Plan (2011-2020)
 - SEAMEO College – **two modules have been completed:** Module 3 for education practitioners on 9-11 July 2014 in HCM City, Vietnam; and Module 1 for education ministers on 13 Sept 2014 in Vientiane, Lao PDR. **Module 4 for youth leaders will be held on 1-4 Oct 2014 in Bangkok, Thailand**
 - SEAMEO Congress **will be convened on 21-22 Oct 2014 in Bangkok, Thailand**
2. Regional Study and Development of Post-2015 Education Scenarios and Post-EFA Agenda in Southeast Asia **(with details in succeeding slides)**



Presentation by the SEAMEO Secretariat
to the Governing Board Meetings of SEAMEO Centres, September 2014

Collaboration with Third Parties and Establishing Partnerships

1. Strengthening partnerships with ASEAN Secretariat, APCEIU, UNICEF EAPRO, UNESCO Regional Bureau for Education (UNESCO Bangkok), and MEXT Japan
2. Developing partnerships with the ASEAN-China Centre, and the Organisation of Ibero-American States for Education, Science and Culture (OEI)
3. Discussion with new partners, namely: the Ministry of Education, The People's Republic of China (MOE China), and Association for the Development of Education in Africa (ADEA)



Presentation by the SEAMEO Secretariat
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SEAMEO Regional Study and Development of Post-2015 Education Scenarios and Post-EFA Agenda in Southeast Asia

A. Background

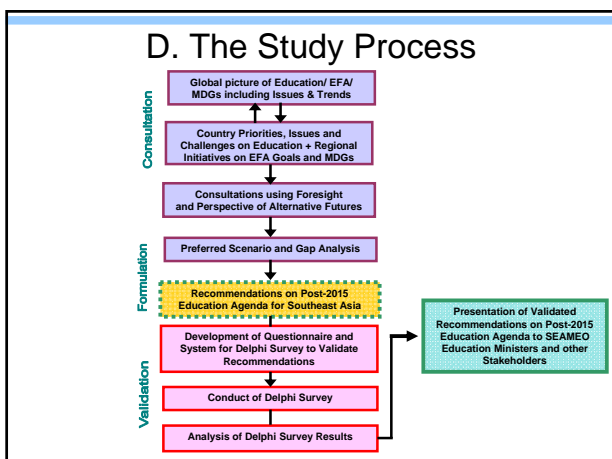
- The 47th SEAMEO Council Conference Ministerial Roundtable, March 2013, Hanoi:
 - directed that the SEAMEO College should include a focus on the Millennium Development Goals and the Post-2015 Education Agenda*
- The SEAMEO College is a flagship project of SEAMEO on forward-looking discussions on education and cross-cutting issues at various levels (ministers, high-level officials, practitioners, and youth leaders) in support of the ASEAN Community

B. Objectives

- To examine the global and Asia-Pacific discourses* on MDGs, EFA Goals and other key issues related to the Post-2015 Education Agenda
- To determine the application, implication and adaptability of the global and Asia-Pacific discourses on education*, paying particular attention to conditions that are supportive of the ASEAN Community
- To identify gaps and recommend options* for post-2015 education agenda in Southeast Asia

C. Features of the Study

- Alignment of education agenda in Southeast Asia with the requirement and sustainability of the ASEAN Community* (strengthen HRD, promote people mobility, and prepare and integrate workforce)
- Thorough study and review of the existing efforts of other organizations* such as UNESCO in relation to EFA and post-2015 education agenda for synergy and complementation.
- Review and study of key achievements, challenges, priorities and emerging issues of Member Countries*
- Creating education scenarios* using:
 - foresight and perspectives of alternative futures
 - drivers of change (economic, socio-cultural, political, technology, etc)



E. Major Activities Conducted

Preparatory Activities: May-Dec 2013	
May-Jun 2013	Development of Study Design and Proposal by the SEAMEO Secretariat
Jul 2013	Discussion with SEAMEO Centres
Aug 2013	Proposal presentation to SEAMEO Executive Committee
Sept-Dec 2013	Consultation with partners, and seeking financial and technical support
Major Activities: Jan-Aug 2014	
28-30 Jan 2014 Chiang Mai, Thailand	Consultation and Workshop on Post-2015 Education Scenarios and Post-EFA Education Agenda in Southeast Asia
24-25 Mar 2014 Bangkok, Thailand	Workshop on Preparation of Delphi Survey Questionnaire for the SEAMEO Regional Study and Development of Post-2015 Education Agenda in Southeast Asia
28 May 2014 Bangkok, Thailand	Follow-up Meeting and Finalization of Delphi Survey Questionnaire for the SEAMEO Regional Study and Development of Post-2015 Education Agenda in Southeast Asia
Jun and Jul 2014	Development of the Delphi survey online platform by the SEAMEO Secretariat and APEC-CTF
Aug 2014	Conduct of Online Delphi Survey Analysis of Results

F. Education Scenarios

1. **33 statements that describe the future of education in Southeast Asia (list of 33 statements)**
 - mission and policy
 - Management
 - pedagogy and curriculum
 - Participants (teachers and students)
 - Resources
 - linkages and partnerships
2. **10 statements or wild cards that describe events in the future that may not happen but will have high impact if they do happen (list of 10 wild cards)**



G. Study Collaborators



1. SEAMEO Secretariat
2. Institute for the Promotion of Teaching Science and Technology (IPST) Thailand
3. Burapha University Thailand
4. National Institute of Science and Technology Policy (NISTEP), MEXT Japan
5. Thailand-United States Education Foundation (Fulbright Thailand)
6. APEC Center for Technology Foresight (APEC-CTF)



Strategic Dialogue for Education Ministers (SDEM)
13 Sept 2014, Ventiane, Lao PDR

Highlights/ Key Points (Official Report will be disseminated shortly)

1. **Paradigm shift** – the need for real transformation in education, 21st century/digital age qualitative changes
2. Making **TVET a first choice**
3. **Appropriate investment in ECCE** – clear frameworks and standards (with particular focus on disadvantaged and excluded population)
4. **Systems need to be ready to handle emergencies** (mitigating and anticipating disasters and their effects on education)
5. The importance of **competency framework for teachers** and clear systems for recruitment, training, induction, mentoring, probation, career progression



Strategic Dialogue for Education Ministers (SDEM)
13 Sept 2014, Ventiane, Lao PDR

Highlights/ Key Points (Official Report will be disseminated shortly)

Key message: Education system and services in Southeast Asia need to be more proactive, visionary, anticipatory, and transformative; and linked with the goals of ASEAN integration and the global goals for 2030.

The SEAMEO Secretariat requests the Governing Board Meeting to kindly:

1. Take note of the key points and the details of action as presented in the working paper
2. Provide support/help promote the commemoration of the 50th Anniversary of SEAMEO especially at the country level; and
3. Provide input/comments on the key points presented and actions taken (if any).



Presentation by the SEAMEO Secretariat
to the Governing Board Meetings of SEAMEO Centres, September 2014



Thank you very much.