



Mission Report

8th SEAMEO QITEP in Language Governing Board Meeting
3-5 October 2017, Sheraton Mustika Yogyakarta, Yogyakarta, Indonesia

Prepared by
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A. SEAMEO Officials and Staff Member on Mission

Dr Pattama Punthawangkul (Programme Officer I)

B. Background, Description and Objectives of the Activity

The Governing board is the policy-making body of the SEAMEO Regional Centre, including SEAMEO QITEP in Language. It is composed of one representative from each SEAMEO Member Country with SEAMEO QITEP in Language and SEAMEO Secretariat Director as ex-officio members. The Governing Board of SEAMEO QITEP IN LANGUAGE has responsibility to determine policies for the Centre's operations, review and approve budget and activities, control the accounts of the Centre, make annual evaluation, approve the nomination of the Centre Director, the terms and conditions of service of staff, review and approve of the annual report, make rules and regulations consistent with the Enabling Instruments, delegate to the Chairperson or the Director such duties, functions, and powers as the Board Deems necessary, and perform other duties necessary to the proper exercise of the preceding functions. To follow the Enabling Instruments, this year SEAMEO QITEP IN LANGUAGE with arranged the 8th SEAMEO QITEP in Language Governing Board meeting at Sheraton Mustika Yogyakarta, Yogyakarta, Indonesia on 3-6 October 2017.

C. Expected Outputs from the seminar:

Participation of SEAMES to this event aims to

1. Support work of SEAMEO QITEP in Language;
2. Provide information on significant policies, actions, updates of SEAMEO activities in the past year to the Governing Board Members; and
3. Acknowledge and gain in-depth information on progress and plan of SEAMEO QITEP in Language in the forthcoming years.

D. Participants

Participants can be categorised into two groups.

1. Governing Board Members and representatives. They are as follows.
 - Chairman and representing Singapore, **Mr Cedric Kai Wah Leong**, Master Teacher, English Language Institute of Singapore, Ministry of Education.
 - Representing Brunei Darussalam, **Mrs Hajah Suriani binti Haji Noor Hashim**, Principal, Department of Schools, Ministry of Education.
 - Representing Cambodia, **Mr Tith Mab**, Head of English Division, Institute of Foreign Languages, the Royal University of Phnom Penh.

-Representing Indonesia, **Prof Dr Dadang Sunendar**, Head of Agency for Improvement and Development of Language, Board of Management and Empowerment for Language, Ministry of Education and Culture.

-Representing Lao PDR, **Mr Ketkeo Phanthanivong**, Vice Dean, Faculty of Letters, National University of Laos.

-Representing Malaysia, **Dr Nagalingam Karuppiah**, Director, Institute of Teacher Education, International Languages Campus, Ministry of Education, Malaysia

-Representing Myanmar, **Dr Yi Yi Maw**, Pro-Rector, Yangon University of Foreign Languages, Higher Education Department, Ministry of Education

-Representing Thailand, **Assistant Prof Dr Nirada Chitrakara**, Assistant Dean, Internationalisation and Organisational Image Enhancement, Faculty of Arts, Chulalongkorn University

-Representing Vietnam, **Ms Tran Thi Phuong**, Head of Division, Vietnam International Education Cooperation Department, Ministry of Education and Training.

2. SEAMEO and others

-SEAMEO Secretariat

-SEAMEO QITEP in Language, **Dr Bambang Indriyanto** and staff of SEAMEO QITEP in Language

E. Organizers

SEAMEO QITEP in Language

F. Highlights of Activity/Summary Points

Highlights of Activity are

1. recommendations of Governing Board Members for programmes and activities of SEAMEO QITEP in Language in the past and the preceding year. The Meeting also provided recommendations on the consultation by SEAMES as follows.
 - Tentative SEAMEO Innovation Awards: The meeting viewed that the Selection Criteria must be clear and it should be established in consultation with Centres to be relevant.
 - Tentative consolidated Governing Board Meeting in 2018 on 20-21 October in Bali: The meeting preferred to have separated meeting in Medan.
 - Lecture Series: The meeting considered it is possible to have the lectures online but need to view the evaluation report of this year programme and proposed for SEAMOLEC to lead the arrangement of technical facilities.
2. Workshop among the Board Members on situations, trends and challenges in Language Education when the Members presented the national information or best practices then discussed on challenges and possible solutions.

G. Role/Participation of SEAMEO Secretariat

SEAMES participated with the main role to explain and provide information on significant policies, actions, updates of SEAMEO activities in the past year to the Governing Board Members. Another role is to ensure the SEAMEO Centre's conduct of the Meeting according to the SEAMEO's *Guidelines on Governing Board of SEAMEO Regional Centres and Network*. The other role is to support SEAMEO QITEP in Language activities and acknowledge and gain in-depth information on progress and plan of SEAMEO QITEP in Language in the forthcoming years.

H. Follow-up actions needed

The actions needed is the information of recommendations upon the issues consulted by SEAMEO Secretariat to the Directorate (PO1).

I. Appendices/Related Conference Materials and Outputs

Annex 1 Photographs

Annex 2 Guidebook for the Meeting

Annex 3 List of Working Papers

Annex 4 Working Papers

Photographs
8th SEAMEO QITEP in Language Governing Board Meeting
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A Group Photo of the Governing Board members and SEAMEO Officials



The meeting