

# WORKING PAPER No. 02

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## Matters for Approval

### Annual Report for Fiscal Year 2016-2017

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#### I. PURPOSE

The purpose of this working paper is to present to the Governing Board (GB) the annual report that contains the programs and activities implemented by the Centre in fiscal year (FY) 2016-2017 and to seek their approval prior to its submission to the High Officials Meeting (HOM) and subsequently to the SEAMEO Council Conference.

#### II. BACKGROUND

In the 5<sup>th</sup> Five-Year Development Plan FY 2014-2015 to FY 2018-2019, the Centre envisions to become a “Globally Recognised Regional Centre of Excellence in TVET”. Its mission is to enhance the TVET systems of SEAMEO member countries through innovative capability building, research and development, and information services.”

Guided by the 5<sup>th</sup> Five-Year Development Plan 2014-2015 to FY 2018-2019, the Centre has conducted its programs and activities in the following Key Result Areas: Professional Development, Research and Development, Knowledge Management, Organizational Sustainability, and Visibility and Corporate Social Responsibility. The details of these programmes and activities based on five key result areas are contained in the Annual Report FY 2016-2017 (**APPENDIX 1**).

#### III. SCOPE OF THE PAPER

This working paper presents the Annual Report FY 2016-2017, which documents the accomplishments and activities of the Centre during the past fiscal year, guided by the 5th Five-Year Development Plan. The beneficiaries of these programs and services involved policymakers, school administrators, lecturers, teachers and TVET technical staff.

#### IV. JUSTIFICATION

The Enabling Instrument provides that “the Director, on behalf of Centre, shall prepare an annual report for approval of the Board before submission to the Council through SEAMEO Secretariat”. It is therefore imperative that this document must be presented to the Governing Board for their thorough evaluation and subsequent approval.

#### V. REQUESTED DECISION

The Governing board approves the Annual Report for FY 2016-2017 prior to its submission to the HOM and subsequently to the SEAMEO Council Conference.

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## ANNUAL REPORT 2016/2017 HIGHLIGHTS

## KRA 1- Professional Development

- Under Professional Development, the Centre conducted **15 training programmes** attended by **611 participants**.
- **Four Regional Training Programmes** were attended by **100 participants**; **three In-Country training programmes** with **73 participants**; **three customised programmes** with **41 participants** and **forums/conferences** with **397 participants**.
- The training programmes conducted were based on the areas of **Curriculum Development, Management, Teacher Education and Information and Communication Technology**

## KRA 2 – Research and Development

- The Development of **Regional TVET Teacher Standard**, which addresses one of the key challenges of TVET systems in Southeast Asia; namely to improve TVET Teachers' qualifications in terms of personal social skills, technical skills and pedagogy and teaching methodology
- The Graduates Employment **Survey and Employers Satisfaction Survey**, which SEAMEO VOCTECH has been taking a role as validator for the studies carried out by the Research and Statistics Division (RSD) of the **Institute of Brunei Technical Education (IBTE)**.
- Various **research works** were presented by the Centre, through its representatives, to different conferences conducted by International organisations. These research works dealt with the current trends and issues affecting TVET initiatives in Southeast Asia:
  - 1) **"TVET Mobility in Southeast Asia"**, delivered by Dr Paryono at the China-Southeast Asia TVET Mobility and Networking Programme, Guiyang, Guizhou, PR China, on 1 – 3 August 2016.
  - 2) **"Fostering Regional Cooperation for Enhancing TVET Quality and Skills Standard: Building Platform for Skills Excellence"**, delivered by Dr Paryono at ASEAN Technical Vocational Education and Training Conference, Kuala Lumpur, Malaysia, on 25 – 26 September 2016.
  - 3) **"ASEAN Qualifications Reference Framework (AQR) and Mutual Recognition Arrangements (MRAs) in Southeast Asia"**, at SEA-TVET Workshop with the theme, "SMKs Go Asia: Stengthening Student Skills and Competencies on Hospitality, Health Care (Nursing) and (Creative Industry) in Indonesia and Southeast Asia", Jakarta, Indonesia on 11 – 13 October 2016.
  - 4) **"Strategies for integrating soft skills in higher vocational education: Learning from few countries in the region and beyond"**, delivered by Dr. Paryono at the International Workshop and Seminar on Integrated Approach to Embedding Core Skills In Tertiary-Level Vocational Education", organized by British Council and Politeknik Negeri Semarang, Indonesia on 23 – 24 March 2017.
  - 5) **"Mapping TVET Skills in Demand in Southeast Asia"**, delivered by Dr. Paryono at the International Congress on Education organised by

Ministry of Education Thailand and SEAMEO Secretariat, Bangkok, Thailand on 3 – 4 May 2017.

- 6) **“Regional TVET teacher standard for Southeast Asian Countries”**, and **“Regional Knowledge Management Platform on TVET Personnel Development in Southeast Asia”** presented by Dr. Paryono, Deputy Director for Professional Affairs during 3<sup>rd</sup> High Officials Meeting on Southeast Asia TVET (SEA-TVET) in Kuala Lumpur, Malaysia on 23 – 25 May 2017.
- 7) **“Mapping TVET Skills in Demand in Southeast Asia”**, delivered by Dr. Paryono at the International Congress on Education organised by Ministry of Education Thailand and SEAMEO Secretariat, Bangkok, Thailand on 3 – 4 May 2017.

#### KRA 3- Knowledge Management and Information Sharing

- Online **publication**, the SEAMEO Website was periodically updated to reflect the latest and upcoming events and activities of the Centre.
- SEAMEO VOCTECH incorporated **social media tool** as a means of disseminating information to the public. The Centre’s Facebook page at **www.facebook.com/voctech**.centre is used extensively to promote training programmes, regional forums, international conferences and other significant events.
- Dissemination of the Centre’s activities, **leading print and broadcast media** organisations were invited to cover and convey its activities to the public:
  - 1) The **Signing Ceremony of Regional Knowledge** Platform between SEAMEO VOCTECH and Alif Technologies was held on 8th June 2017 at SEAMEO VOCTECH, attended by all Southeast Asian countries’ ambassadors to Brunei Darussalam. Present at the signing ceremony, as the Guest of Honor, was His Excellency Mr. Roland Christian Grafe, **Ambassador Extraordinary**, and Plenipotentiary, **Embassy of the Federal Republic of Germany** to Brunei Darussalam
  - 2) The Presentation and the **Pre-Launch of the Regional knowledge Platform in the 2017 Regional TVET Conference**. In conjunction with the 2017 TVET regional conference in Myanmar, SEAMEO VOCTECH along with the partners – UNESCO, UNESCO-UNEVOC, RCP and ADB, introduces the concept of the Regional Knowledge Platform to the conference audience.

#### KRA 4- Organisational Sustainability

- For fiscal year 2016-2017, **67% of the Total Income** was from the contribution of **the Government of Brunei Darussalam**, **18%** was generated from **Income Generating Funds (IGF)**, **14%** was funds received from **Government of Brunei Darussalam for SEDF** and the remaining **1%** was from **SEAMEO Secretariat** as shown in below chart.

- The Centre's Staff and their Development, in the fiscal year 2016/2017, a total of **39 manpower** complement comprising the management and support staffs are distributed among the different offices and divisions.
- The Centre was able to hire in one **CIM Expert from GIZ-RECOTVET, Dr Abbes Sebihi** who was assigned as Knowledge Management Manager and Senior Technical Specialist
- Staff development programmes that would **upgrade the professional competencies** of the staff, as well as their physical and spiritual well-being were also regularly implemented: **physical fitness** and the **"Tahlil"**

#### KRA 5- Visibility and Corporate Social Responsibility

- The Centre participated in SEAMEO-initiated meetings, continued expanding and strengthening its partnership with relevant international organisations, and participated in international conferences and workshops:
  - 1) The **annual SEAMEO VOCTECH Governing Board Meeting** was also held to seek guidance and policy direction in carrying out the mandate of the Centre.
  - 2) **SEAMEO Council President, HE Dr Teerakiat Jareonsettasin** paid a courtesy call on HE Pehin Orang Kaya Indera Pahlawan Dato Seri Setia Haji Suyoi bin Haji Osman, Minister of Education Brunei Darussalam and visited SEAMEO VOCTECH Regional Centre, On 9 February 2017
  - 3) Extend corporate and **social responsibility to the local community**. In conjunction with the blessed month of Ramadhan, a **charity event** was held in SEAMEO VOCTECH Regional Centre on 17 June 2017.
  - 4) Signatuer of **memorandum of understanding (MOU)** on Technical and Vocational Education and Training (TVET) with Pusat Perkembangan dan Pemberdayaan Pendidik dan Tenaga Kependidikan Medan, **"Universitas Negeri Malang" (UM), Indonesia** and **"Tabung Ekonomi Gagasan Anak Bumiputera Sarawak", Malaysia**. The areas of collaboration are: joint activities in TVET, training professional staff members and sharing of facilities and human resources.