



Mission Report

5th Evaluation Meeting: Pre-Service Student Teacher Exchange in Southeast Asia (SEA-Teacher Project)

3 April 2018
Mercure Hotel
Palu, Indonesia

Prepared by
Mr Prasert Tepanart
Ms Kanokwan Arreenich

A. SEAMEO Officials and Staff Member on Mission

1. Dr Gatot Hari Priowirjanto, Director
2. Mr Prasert Tepanart, DDAC
3. Ms Anti Rismayanti, POIII
4. Ms Kanokwan Arreenich, DO

B. Background, Description and Objectives of the Activity

In October 2014, the Southeast Asian Ministers of Education Organization (SEAMEO) through the SEAMEO Council has issued seven priority areas for SEAMEO to work together to improve the quality of education in Southeast Asia. “**Revitalizing Teacher Education**” is one of the priority areas in achieving quality education in the region. In order to fulfill this mandate, the SEAMEO Secretariat has embarked on a project titled “**Pre-Service Student Teacher Exchange in Southeast Asia (SEA-Teacher Project)**” in 2016 with the aims to promote global competitiveness of pre-service student teachers in other countries.

To evaluate the programmes, commitments and implementation steps among the participating institutions in the programmes were identified by the SEAMEO Secretariat in collaboration with Tadulako University (UNTAD) and thus the 5th Evaluation Meeting: Pre-Service Student Teacher Exchange in Southeast Asia on 3 April 2018 at Mercure Hotel, Palu, Indonesia was organised for this purpose.

Objectives of the Meeting

1. To review and evaluate the implementation of the 5th batch of pre-service student teacher exchange taking into account best practices and lessons learnt.
2. To discuss and plan for the 6th batch of pre-service student exchange in the middle of the year 2018.

C. Participants

Representatives from universities and teacher education institutes from Cambodia, Indonesia, Malaysia, Philippines, Singapore and Thailand as per the attached file.

D. Organizers

1. Tadulako University (UNTAD)
2. SEAMEO Secretariat

E. Highlights of the Activity/Summary Points

Session 1: Overview of the SEA-Teacher Project by Ms Anti Rismayanti, Programme Officer

There were Q&A after presentation. Below were some highlights:

- No last minute withdrawal after signing the LoA.
- In the 6th batch, participating universities are required to send at least 2 students. They can receive more but not less than the number of students sent.
- Small number of students can be placed at one country.
- Online interview by receiving university, which was implemented since the 4th batch, would be continued in the 6th batch to screen for eligible students.
- Students should be informed of lesson plan from their assigned practicum schools before departure.
- Students are required to create blog in order to practice English writing and technological skill. Blog needs to be qualified by SEAMES criteria otherwise students are not eligible for e-Certificate of completion.
- SEAMES uses e-Certificate for validation purpose. Use of e-Signature of director without permission is prohibited.
- Participating universities need to attend any online meetings conducted by SEAMES.

Session 2: Sharing experiences of 5th batch & Ways Forward by Mr Prasert Tepanart, DDAC and Ms Anti Rismayanti, Programme Officer.

Below were some highlights:

- Ms Anti presented students' blog and evaluation result while DDAC presented programme evaluation.
- The study major of students have to be committed by sending universities.
- It was suggested that receiving universities should provide an administrative note to their receiving students beforehand. Therefore, students could prepare themselves properly before departure.
- LINE would be used as a main communication channel instead of WhatsApp starting from the 6th batch onwards.

Session 3: Discussions on collaboration of the 6th batch, chaired by Mr Prasert, DDAC

Below were some highlights:

- The number of twenty hours was agreed as minimum for the 6th batch teaching period. This could include assisted teaching in addition to just teaching in case the number of hours of teaching do not meet the minimum requirement.
- In order to provide some flexibility for universities which cannot participate in the practicum at the same period as other universities, they could start the practicum one week earlier or one week later, but the period must be 30 days.
- The sequence of teaching does not necessarily have to follow the orientation period, observation and so on. It means, exchange students may be able to practice their teaching whenever they are classes which require them to practice their teaching skills.
- Putting images or VDOs of the practicum on social media must get prior permission from the receiving universities.

Session 4: Wrapping Up and Signing of the LoA

Below were some highlights:

- There were 84 universities, 47 from Indonesia; 1 from Malaysia; 22 from Philippines; and 14 from Thailand, expressing their interests to participate in the 6th batch within 1 August - 10 September 2018 for 1 month (30 days)
- The receiving university will be responsible for determining practicum schools that will provide opportunities for students to do assisted teaching, teach (minimum 20 hours), and other arrangement as stated in the SEA-Teacher guidelines.
- The 6th evaluation meeting will be conducted in Pangasinan State University, Pangasinan, Philippines, end of October 2018.

F. Role/Participation of SEAMEO

1. Co-hosted with Tadulako University
2. Sent invitation letter and coordinated with prospective universities
3. Run the meeting programme
4. Drafted the Letter of Agreement to be signed by representative universities and facilitated the finalization of the Letter of Agreement

G. Follow-up Actions Needed

1. Update SEA-Teacher website
 - Upload meeting documents
 - Announce activity schedule of the 6th batch
2. Send LoA to the universities that would like to join the 5th batch for signing and then put online
3. Send letter of appreciation to Tadulako University
4. Send letter of appreciation to participants who attended the meeting and request them to submit the application form by 31 May 2018
5. Coordinate with Pangasinan State University, Philippines, for the 6th Evaluation Meeting.

H. Appendices/Related Conference Materials and Outputs

1. Picture from the meeting
2. List of participants
3. General information note
4. Meeting documents are uploaded on the SEA-Teacher website <http://seateacher.seameo.org/seateacher/>



Dr Gatot with delegates from Indonesia Universities in the opening ceremony



Dr Gatot delivered an opening remarks.



Rector and Dean of UNTAD exchanged token with Dr Gatot.



Ms Anti presented an overview of the project.



Participants from 78 universities comprising 1 from Cambodia; 52 from Indonesia; 14 from Philippines; 1 from Malaysia; 9 from Thailand; and 1 from Singapore attended the meeting.