



Mission Report
47th Meeting of the Governing Board
SEMAEO Regional Language Centre (RELC)
1-2 October 2018
Singapore

Prepared by
Ethel Agnes P Valenzuela, Deputy Director for Programme and Development

A. Background, Description and Objectives of the Activity

1. SEAMEO RELC Convened its 47th Governing Board at RELC International Hotel in Singapore. The meeting was presided by the RELC Director, Ms Susan Leong and SEAMEO Secretariat, Deputy Director for Programme and Development,
2. SEAMEO GBM is an annual gathering of the Centres Board members to: 1) discuss the programmes and projects of the Centre; 2) discuss the financial report and human resources development proposals as well as discuss important other agenda and business as proposed by the SEAMEO RELC Director.
3. The 2018 GBM has the following members; Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, the Philippines, Singapore, Thailand and Vietnam.

B. Organizer/s

1. SEAMEO RELC is the lead conveyor of the activity.

C. Highlight of the Activity/Summary Points

- a. **Opening Session.** The elected Chairman, from Singapore gave the welcome remarks to welcome everyone in Singapore to SEAMEO RELC. The Chairman is presently the Deputy Director General of Education at the Ministry of Education of Singapore. He has been with the MOE for 20 years.
- b. **SEAMES DDPD** gave a presentation on the significant points agreements, and actions taken on key agenda items from SEAMEO meetings from FYb2017/2018 including the resolutions and referendum in 2018, a non SEAMEC meeting year.
- c. **Election-** The GB elected Singapore as the Chairperson, Lao as the Vice Chairman, and Thailand as the Chief Rapporteur.
- d. **Adoption of the Agenda-** The Board adopted the agenda as presented by the Chairperson.
- e. **RELC's 50th Anniversary.** The GB members viewed the RELC 50th Anniversary video and the SEAMEO RELC Annual Report Highlights.
- f. **New Agenda:** The RELC Director presented the following updates:
 - a. 53rd International Conference
 - b. 54th International Conference
 - c. RECENT developments in SEAMEO RELC's MATESOL Programme
 - d. New Scholarship Courses launched in FY 2017/2018

- e. Updates on SEMAEO RELC Scholarship for FY 2017/2018
- f. SEAMEO RELC Statement of Accounts (FY 2017/2018)
- g. Auditor's Report
- h. Statement of Operation and Changes in Fund Balances
- i. Income and Expenditure accounts for SEAMEO RELC
- j. Notes to the Financial Statements
- k. Proposed SEAMEO RELC Budget FY 2018/2019 and Proposed Budget for Subsequent Three Years 2019/20; 2020/21; 2021/22)
- l. Updates on the Implementation of SEAMEO RELC's Human Resource Plan
- m. Updates on Business Information Technology Plan
- n. Staff Welfare and Activities for FY 2017/2018 and the Special Anniversary Corporate Council's Corporate Social Responsibility Projects

D. Role/Participation of SEAMEO

1. SEAMEO is the ex-officio member of SEAMEO RELC GBM.
2. SEAMEO DDPD presented the WP on the Key Significant items, points and actions taken on SEAMEO meetings from FTY 2017/2018.

E. Photos

